

APPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classification.

Name _____ Date _____

Address _____
street city state zip

Telephone number _____ Social Security number _____

Are you over 18 years old? Yes No (Applicant must be 16 years old.)

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

Have you worked here before? Yes No Name at the time of previous employment: _____

Date Started	Position on Leaving
Date Left	Reason for Leaving
Name and Title of Supervisor	

Are there any hours, shifts or days you cannot or will not work? _____

Shift preferred _____ Part-Time (0 to 31 hrs) Or Full-Time (32 to 40 hrs)

Are you willing to work overtime as required? Yes No

Have you ever been convicted of a felony? Yes No (Conviction will not necessarily disqualify an applicant for employment.) If yes, describe conditions: _____

EDUCATION	NAME & LOCATION OF SCHOOL	YEAR GRADUATED	MAJOR	DIPLOMA/ DEGREE
High School				
College/Univ.				
College/Univ.				
Other Training/Education				

In addition to your work history (reverse side), what other experiences, skills or qualifications would especially fit you for work with our company? _____

How did you learn of this opening? _____ Referred By _____

POSITIONS APPLIED FOR 1. _____ 2. _____

Wage or salary desired? \$ _____ When can you start? _____ List any restrictions: _____

(OVER)

WORK HISTORY May we contact your present employer? Yes No

Most Recent Employer	Address	Telephone
Date Started Date Left	Position on Leaving	
Salary on Leaving: \$ Per	Reason for Leaving	
Name and Title of Supervisor		
Description of Duties		
Previous Employer	Address	Telephone
Date Started Date Left	Position on Leaving	
Salary on Leaving: \$ Per	Reason for Leaving	
Name and Title of Supervisor		
Description of Duties		
Previous Employer	Address	Telephone
Date Started Date Left	Position on Leaving	
Salary on Leaving: \$ Per	Reason for Leaving	
Name and Title of Supervisor		
Description of Duties		

REFERENCES

Name	Address	Telephone
Years Acquainted		
Name	Address	Telephone
Years Acquainted		
Name	Address	Telephone
Years Acquainted		

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Company to make an investigation of any of the facts set forth in this application.

I understand that employment at this Company is "at-will," which means that either the Company or I can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of the Company, other than the president in a signed writing has any authority to alter the foregoing

Date _____ Applicant's Signature _____